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REGULATION

**INDIAN POLICIES AND PROCEDURES**

It is the intent of the Cedar Unified School District that all Indian children of school age have equal access to all programs, services and activities offered within the school district. To this end, the Cedar Unified School will consult with local tribal officials and parents of Indian children in the planning and development of Indian Policies and Procedures (IPP’s), general education programs and activities. These policies and procedures will be reviewed annually and revisions will be made within 90 days of the determination that requirements are not being adequately met.

The following Indian policies and procedures become effective upon school board approval.

**INDIAN POLICY AND PROCEDURES 1:** The Cedar Unified School District will disseminate relevant applications, evaluations, program plans and information related to the District’s education program and activities with sufficient advance notice to allow tribes and parents of Indian children the opportunity to review and make recommendations. [34CFR222.94(a)(1)]

 **Procedure 1.1:** The District Administrator/designee will, as soon as reasonably possible after such information becomes available, but not later than one week in advance of any meeting, mail to Indian parents and Tribal official a copy of the following documents:

* Impact Aid FY 2018 application;
* Evaluation of all educational programs; and
* Plans for education programs the District intends to initiate or eliminate.

Cedar Unified School District will disseminate information and seek timely input regarding the following programs educational programs including, but not limited to Title 1, Part A, Title I Part C, title I, Part D, Title II Part A, Title III, Part A, Title IV, Part A, Title V Part B, Title V, Part B subpart 2, Title VI, Part A, subpart 1, Title VII-Impact Aid programs, Johnson O’Malley programing.

The completed applications, evaluations, and program planning will be made available to parents of Indian children, Tribal officials, and the Indian Education Committee and a summary will be prepared and disseminated five (5) working days in advance of public hearings held April, June and July to afford all interested parties the opportunity to review the documents with sufficient time to provide thoughtful input in the public meetings. These hearing will be publically advertised through the District newsletter by posting the meeting agenda at the school and the District website to allow all interest parties to attend. In addition, representatives from the District and Indian Education Committee will schedule meetings with Navajo and Hopi Tribe to seek input.

Parents of Indian children, tribal officials, the Indian Education Committee and any other interest person can review assessment data to help develop or modify educational programs and services allowing for the participation of Indian students on an equal basis in the district.

Minutes from the Indian Education Committee meetings will be posted on the District’s website for all patrons and Tribal officials to review. This will allow for ongoing dissemination of information.

**Policy 2:** The Cedar Unified School District will provide an opportunity for Tribes and parents of Indian children to provide their views on the District’s educational program and activities, including recommendations on the needs of their children and on how the District may help those children realize the benefits of the educational programs and activities. [34CFR222.94(a)(2)]

 **Procedure 2.1:** In order to allow Indian parents and tribal officials to make commentary concerning (1) the needs of their children and the ways in which they can assist them in realizing the benefits of the education programs; (2) the overall operation of the District’s education program; and (3) the degree of parental participation allowed in the same, the Board will mail parents of Indian children and Tribal officials a questionnaire requesting their input and recommendations in the fall and will thereafter hold an annual Board meeting where such commentary may be review by Indian parents, Tribal officials, and the Board.

Indian parents and Tribal officials will be given notice of any and all meetings by including in the above referenced questionnaire to be disseminated in the fall semester information as the location of legally posted Board notices. The location, date and time of any meeting described above shall be posted in the same manner as a legally posted Board meeting.

If participation in the survey results in a low return rate or the established meeting yield’s low participation by parents of Indian children and tribal officials, the Cedar Unified School District will re-evaluate its plan and consult with parents of Indian children and tribal officials on ways to improve an enhance participation in the consultation process. The Cedar Unified School District may re-locate meetings or times to encourage participation.

The Indian Education Committee (Parent Advisory Committee) of Cedar Unified School District will meet quarterly for the purpose of addressing comments and concerns of parents of Indian children regarding the District’s educational programs and activities. The meeting agendas are posted and all meetings are open to the public allowing for tribal officials as well as parents of Indian children the opportunity to submit comments and recommendations for consideration.

A governing board representative is a non-voting member of the Indian Education Committee (Parent Advisory Committee). This representation allows for the discussion of the needs of the students and ideas to be brought forward to both the Indian Education Committee as well as the Governing Board.

At each of the quarterly governing board meetings, a section of time is set aside for communication from the public. This a time to offer comments and suggestions regarding programming for Indian students. In addition, a public hearing will be scheduled in March which is specifically devoted to addressing questions regarding federal programs. Based upon suggestions, preferred methods of communication as well as ways to maximize participation from tribal officials as well as parents of Indian children will be seriously considered.

Information will be included in student handbooks and enrollment packets regarding opportunities to provide input in the District.

The District and Indian Education Committee representatives will schedule meetings with the Navajo and Hopi Tribe to discuss ongoing programing goals.

**INDIAN POLICY AND PROCEDURES 3:** The Cedar Unified School District will take the following measures to annually assess the extent to which Indian children participate on an equal basis with non-Indian children in the District’s education program and activities:

 **Procedure 3.1** The Cedar Unified School District shall annually analyze participation rates of Indian children compared to other children in all aspects of the educational program and school sponsored activities.The Cedar Unified School District’s Superintendent and school staff, in conjunction with the Indian Education Committee, will review annual survey data and comments gathered from families and students. The Results of the data and its comments will be shared with all interested parties in the district. In addition, comments and/or suggestions brought forth from these conversations will become part of the Committee’s approved minutes.

This data will be utilized to develop appropriate supports for various programs.

 **Procedure 3.2** During the public hearings in March the school district will gather information relating to Indian children’s participation in the District’s education programs and activities. This information will also be made available to the parents of Indian children, tribal officials and the Indian Education Committee (Parental Advisor Committee via mail, email, posting at tribal offices, etc.

 **Procedure 3.3** If is determined that there are gaps in Indian participation in the educational program or activities, the Cedar Unified School District’s Governing Board in consultation with Indian Education Committee (Parent Advisory Committee) and tribal officials, will modify its education program in a way to improve Indian participation.

**INDIAN POLICY AND PROCEDURES 4:** During the organization meeting of the Indian Education Committee (Parent Advisory Committee), the Indian Policies and Procedures will be reviewed and revised if necessary. Once this had happened, the document will be forward to the Governing Board as well as the tribal officials and parents of Indian children for review and consideration. If necessary, the Indian Education Committee may suggest revisions at other times of the years as appropriate. Any updates will be sent to parents of Indian children and tribal officials within thirty (30) days of adoption by the Governing Board.

**INDIAN POLICY AND PROCEDURES 5:** The Cedar Unified School District will respond at least annually in writing to comments and recommendations made by tribes or parents of Indian children, and disseminate the responses to the tribe and parents of Indian children prior to the submission of the IPP’s by the District. [34CFR222.94(a)(5)]

 **Procedure 5.1:** The Cedar Unified School District will at least annually respond in writing to comments and recommendations made by the Indian Education Committee (Parent Advisory Committee), tribal officials, or parents of Indian children, and disseminate the responses to all parties by mail, email, posting at tribal office , etc. prior to submission of the IPP’s by the District.

**INDIAN POLICY AND PROCEDURES 6:** The Cedar Unified School District will provide a copy of the IPP’s annually to the affected tribe or tribes. [34FR22.94(a)(6)]

 **Procedure 6.1:** The Cedar Unified School District will annually provide a copy of the current Indian Policies and Procedures to the Navajo and Hopi tribes by mail or email.

Governing Board Adoption Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_